

## Guidelines for Authors

All articles submitted to the *Revue Tiers Monde*'s editorial committee must be of a scientific nature and present original conclusions on issues related to development.

The articles selected by the *Revue Tiers Monde* examine the players and the socio-economic processes involved, analyze the dynamics of power relationships and asymmetries in power, underline the complexity of relationships and actions, highlight empirical studies, and offer a counterpoint to international institutions' grey literature.

### Presentation of the Manuscript

The article must be typed, double spaced, no longer than 40,000 characters, spaces and footnotes included (approximately 6,000 words) – abstract and references excluded.

Footnotes must be embedded and numbered consecutively.

Bibliographical references must:

- Appear in the text between parentheses (author's name and date of publication);
- Listed alphabetically (only include the references cited in the text) at the end of the article, following the guidelines available in the annex.

### Submission to the Editorial Committee

A digital version (Word) of the **anonymous** text is sent to the editorial committee, along with:

- The title in French and English;
- The abstract in French and English (fewer than 800 characters, spaces included, in one paragraph per abstract);
- 4 or 5 key words in French and English.

**In a separate file**, the authors will provide their detailed information (email address, phone number, and address), their institutional affiliation, their position, and their field

when appropriate. If there are several authors, each of them must provide their information.

The manuscript must follow the sections and order specified in the annex.

Illustrations must be in black and white (grey scale). They are copyright-free and the sources are specified:

- Tables can be inserted directly in the Word document, or provided separately in case different software has been used (Excel should be avoided); the formatting must be minimal;
- Graphs, maps, and pictures must be provided separately (preferably JPEG or TIF format, ALWAYS with a resolution of 300 dpi).

Authors must make sure that nothing allows identifying them when reading their article and that the file does not have an electronic signature:

- In Word for Windows: Review tab > arrow under Track Changes > Change User Name > General tab > Personalize your copy of Microsoft Office;
- In Word for Mac: File > Properties > Summary > Author.

Any article which is incomplete or does not follow the guidelines will be placed on standby.

## **Conditions for Publication**

When the manuscript is complete, it is submitted anonymously to the editorial committee for an initial screening. They will decide whether it should be transmitted (anonymously, once more) to the peer-review committee, composed of two referees, one of them at least being external to the journal. The decision to publish is taken by the editorial committee.

The editorial committee informs the author of their decision and of the potential revisions needed. There are three possibilities:

1. Minor revision; new version must be approved by the editorial committee;
2. Major revision; new version must be approved by the peer-review committee;
3. Rejection.

The journal reserves the right to make any necessary editing.

Accepting an article does not imply a commitment as to the date of publication, since the publication of the journal's issues is planned far in advance.

Only articles which have not been published before and have not been submitted to other journals can be published. Working papers, articles published online, and translations which have not been substantially modified are not entitled to be published in the journal.

## Sections and headings

### Separate file

Title of the article

Author : detailed information (email address, phone number, and address), institutional affiliation, position, their field and last publications. If there are several authors, each of them must provide their information.

### Fichier article

## Title of the article (French/English)

Abstracts (French/English)

Keywords (French/English)

## Introduction

### Heading 1

1.1. Heading 2

1.2. Heading 2

### Heading 1

2.1. Heading 2

2.1.1. Heading 3

2.1.2. Heading 3

2.2. Heading 2

2.2.1. Heading 3

2.2.2. Heading 3

[...]

## Conclusion

References

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## References

### In the running text

Indiquer le nom et l'année (Nom, Année).

Use (Name, Year) to add a reference.

### At the end (References section)

#### Ouvrage/Book :

Nom P., Année, *Titre*, Ville, Éditeur.

Surname F., Year, *Title*, Location, Publisher.

#### Ouvrage collectif/Co-edited book :

Nom P., Nom P., Nom P. *et al.* (dir.), Année, *Titre*, Ville, Éditeur.

Surname F., Surname F., Surname F. *et al.* (ed.), Year, *Title*, Location, Publisher.

#### Chapitre dans ouvrage collectif/Chapter in a collective book :

Nom P., Année, « Titre chapitre », *in* Nom P., Nom P., Nom P. *et al.* (dir.), année, *Titre*, Ville, Éditeur.

Surname F., Year, « Title of the chapter », *in* Surname F., Surname F., Surname F. *et al.* (ed.), year, *Title*, Location, Publisher.

#### Article dans revue/Article in journal :

Nom P., Année, « Titre article », *Nom de revue*, vol. XX, n° XX, pp. XX-XX.

Surname F., Year, « Title of the article », *Name of the journal*, vol. XX, n° XX, pp. XX-XX.

#### Article dans la presse/Article in newspaper :

Nom P., Année, « Titre article », *Nom de la publication*, Jour mois.

Surname F., Year, « Title of the article », *Name of the newspaper*, Day month.

#### Communication dans conférence/Talk during a conference :

Nom P., Année, « Titre communication », *Nom de la conférence*, Ville, Organisateur, Jour mois.

Surname F., Year, « Title of the talk », *Name of the conference*, Location, Organiser, Day month.

#### Mémoire ou thèse/Thesis (Master or PhD)

Nom P., Année, *Titre*, Mémoire de master/Thèse de doctorat, Ville, Université.

Surname F., Year, *Title*, Master/PhD thesis, Location, University.

#### Page web/Web page :

Nom [souvent le nom de l'organisation], Année, « Titre de la page », *nomdusite.com*, [lien\\_hypertexte](#) (mois et année de consultation).

Name [often the name of the organisation], Year, « Title of the page », *nameofthewebsite.com*, [hyperlink](#) (month and year of viewing).

ex. : Apollo Education Group, 2014, « Apollo Global Enters Brazil with FAEL Acquisition », *apollo.edu*, <http://www.apollo.edu/content/dam/apolloedu/pdf/2014-12-05-Press-Release-FAEL.pdf> (juillet 2015).

#### Information manquante :

- Lorsque l'année de publication manque : s.d. / When there is no publication date : s.d.
- Écrire (à paraître) lorsque la publication est en cours/ Add (to be published) when the book has not been released yet.